**WRAG’s Philanthropy Fellows:**
**Building the Next Generation of Grantmakers**

**Fellowship Position Description**

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<thead>
<tr>
<th>Organization Name:</th>
<th>Washington Regional Association of Grantmakers’ Healthy Communities Working Group</th>
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<tbody>
<tr>
<td>Address:</td>
<td>1400 16th Street NW Suite 740, Washington DC (Note: This position will primarily work remotely)</td>
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<tr>
<td>Website:</td>
<td><a href="https://www.washingtongrantmakers.org/healthy-communities">https://www.washingtongrantmakers.org/healthy-communities</a></td>
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<tr>
<td>Organization Description:</td>
<td>The Washington Regional Association of Grantmakers’ (WRAG) Healthy Communities Working Group (HCWG) is a group of local grantmakers committed to improving health in our region and communities, and to addressing issues of health equity and disparities in health status and outcomes. One of WRAG’s most active working groups, the HCWG includes funders focused almost exclusively on health and funders with broader portfolios that include health. The group meets regularly to learn, share information, collaborate, and align grantmaking and non-grantmaking work. We recognize that to improve the health of individuals and communities, it is necessary to focus on the social, economic, and other factors that contribute to overall wellness along with the quality of health care and access to it. Over the past two years we have had a significant focus on issues related to health reform and the implementation of the Affordable Care Act in our region, particularly with regard to its impact on low-income populations and the providers that traditionally serve them. This will continue to be an ongoing focus of the group. At the same time, we are identifying and building opportunities to connect with funders with other primary interest areas (e.g. education, housing, arts, and community development) to more effectively leverage all our efforts to improve the health of the region’s residents and communities.</td>
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**Fellowship Information:**

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<th>Fellowship Time Period:</th>
<th>☒ Fall Semester 2015 with potential opportunity to continue for Spring 2016</th>
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<tr>
<td>Hours Per Week:</td>
<td>☐ 10 hours/week ☒ 15 hours/week ☐ 20 hours/week</td>
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<tr>
<td>Fellow Preference:</td>
<td>☒ Graduate</td>
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<td></td>
<td>☐ Undergraduate</td>
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Fellowship Description and Duties:
The Fellow will provide support to the working group’s efforts to (1) Better communicate the meaning of social/economic determinants of health, upstream interventions, and why it is essential to connect and work across programs areas, (2) Increase our own knowledge models for encouraging/supporting cross-sector collaboration directed towards achieving specific outcomes, and (3) Cultivate opportunities for funders across program sectors to meet each other and learn more about what each other is doing in specific areas as a way of identifying opportunities for leveraging efforts that will enable each funder to achieve its goals, and at the same time, contribute to the development of healthy communities. As part of this work, the Fellow will be expected to produce a range of relatively short communications pieces showing the importance of education, community development, children and families, out-of-school time, public safety, racial justice, affordable housing, health and human services, and the arts, in making our region’s communities stronger and healthier. The primary audience for this work will be foundations, corporate funders, and others in the philanthropic community. The pieces may include, for example, a series of short fact sheets, resource lists, blogs, PowerPoint presentations, short summaries of work being done by foundation and corporate funders and work going on in other communities. Formal academic research papers are not expected.

The Fellow’s specific responsibilities will include:

(1) Conducting internet searches and literature reviews, monitoring news, blogs, e-newsletters and other sources of information on (a) the relationships between social/economic factors and health, and (b) efforts by foundations and others to collaborate across program areas to address specific outcomes related to community health.

(2) Keeping an ongoing record of findings from searches and monitoring efforts that include factoids and examples of work being done that would help health and “non-health” funders see the relationships between their work and individual/community health and wellness.

(3) Sharing information with the HCWG.

(4) Using the information to develop content for the HCWG web page; communications pieces for a broader audience (e.g. short posts for WRAG’s blog, the Daily WRAG); and special HCWG programs.

(5) Undertaking special projects as requested (e.g. interview funders and others about the work they are doing; attend and prepare notes from meetings related to HCWG areas of interest; help staff specific HCWG special meetings, preparing presentations and short meeting reports).

The Fellow would work closely with the HCWG Senior Program Consultant and have the opportunity to interact with and learn about relevant work being undertaken by funders part of the HCWG. Although the Fellow would work remotely, s/he would have regularly scheduled meetings with the Senior Program Consultant and be expected to attend some HCWG meetings and other WRAG events. S/he would also have the opportunity to interact with staff from a wide range of foundations, as well as to learn about what is involved in building healthy communities, the role of philanthropy, and opportunities, strategies, and challenges posed by cross-sector collaboration and creating systems change.
Qualifications and/or Skills Desired:

- At least one to two years of full-time work experience (may include volunteer work, other internships)
- Work related to health, healthy communities, social or economic determinants of health a plus, as is work in philanthropy
- Exceptional writing, editing, and oral communications skills. Experience in writing for websites, e-newsletters or print media, blogging, and creating action-oriented materials a plus
- Strong research skills (can be journalistic and/or academic research)
- Highly organized and able to prioritize among competing demands
- Self-starter, curious, high energy, flexible, and ability to work independently and collaboratively
- Strong computer skills
- Interested in learning and applying learnings to local/regional issues
- Commitment to HCWG improving individual and community health and to addressing issues of health equity and disparities in health status and outcomes
- A sense of humor

The following information is required:

- Resume
- Cover Letter
- Writing Sample, preferably of work relevant to fellowship duties if possible.

Interviews will be conducted in late August via the following method:

- In person